GCSS(G-Army) Ordering Process

How to order Polaris parts



GOVERNMENT & DEFENSE

POLARIS

First Step- Create item in ZNONSTD.

There are two options for creating a Work Order:

- 1. IW31 PM06 Project Work Order
- 2. Work Order using EQU_SIT

Example of the IW31 initial screen to create the work order is shown here.

Create Order: Initial Scree	n	
Header data 🛐		
Order Type Priority Func. Loc. Equipment Assembly UII Ping plant Bus. Area		
Reference		
Order		
	Relationships	
	Settlement Rule	

Create Order: Initial Screen	
Header data 🗿	
Order Type PM06 Priority Func. Loc. Equipment 1002610479 Assembly UII Plng plant 2000 Bus. Area ARMY 4	
Reference	
Order	Delationaliza
	Relationships
	Settlement Rule

Fill in the following fields:



2 Add Equipment Number



4 Bus. Area

Press Enter

Create Project Work Order

Create Project Order : Order Data	Complete the fields in order
	from top to bottom:
Order PM06 @000000001 DAGOR ITEMS Image: Constraint of the second	1 Description (enter the project description
Components Serial Number List Account Assignment Gosts	
System Conditi 2 Planning Indicator SystCond. K Awaiting initia OrderPlanInd. 1 Planned order	2 Systcond. (K is non- deadlined parts)
Responsibilities Planner group / 2000 Main WorkCtr WABAHD / 2000 W81LM0 0082 IN HHC 01 HHC AA REAR DET Image: Comparison of the second seco	3 Main WorkCtr (UIC and Plant 2000)
Dates 4 Bas. start date 04/20/2020 Basic fin. date 04/20/2020 Revision	4 Priority (Medium unless NMC)
Reference Object	
Equipment 1002610479 TRUCK UTILITY M1113	Then click on the components tab

Create Project	t Order : Compo	nents										
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In the components tab, complete the following fields:

- Enter the MPN for the non-standard (MPN: C_CAGECODE) item in the **Component** field on line 0010.
- 2 Enter the required quantity
- 3 Enter **N** in the **IC (Item Category)** field. <u>Note:</u> Items category **N** directs GCSS-Army to generate a **ZLP** purchase requisition for the local contract office or for the National level.

Press Enter

Click the of for **Price cannot be determined for material**.

Create Project Order : Components

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Click the for **Can delivery date be met?**

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Create Maintenance Order : Central Header

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Create Project Order: Initial Screen

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Note the work order number

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List Display of Purchase Requisitions

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List Display of Purchase	Requisitions			
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Locate the **Purchase Requisition** for the part using **TCODE ME5A**

e list display of purchase ons TCODE ME5A.

purchase requisition : 1057106324)

Cl. AdvCd Material

2881622:C_3FP69

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Short Text

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Next step is to release the Purchase Requisition to create the purchase order using TCODE **ME55**.

1 Input the Purchase Requisition number



Release code- S1





This completes the Battalion Level steps.

The remaining steps will be completed by SPO using T-Codes ME21N AND ME28.

You will need to provide the Purchase Requisition, SLOC, and Fund Code for the SPO to verify all information and convert the Purchase Requisition to a **ZEXC** Purchase Order. Create the Purchase Order using ME21N.

Start from the SAP Easy Access screen and enter **ME21N** in the **Command** field to display the Create Purchase Order screen

Convert the **ZLP** purchase requisition to a **ZEXC** Purchase Order

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Move screen to the right to view the Purchase Requisition Input the Purchase Requisition number

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1 Select the ZEXC PO-Non-Std to Nat'l from the dropdown list.

- 2 Input SMS in Vendor field
- 3 Input price in the Net Price field.

Press Enter

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